



PURCHASE ORDER

PO Number: 303-1-0341

Requisition Number: 303-1-00685

Order Date: 12/15/2020

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Other
Federal Surplus Property Warehouse
2826 N. Beach Street
Fort Worth, TX 78611

Show numbers on all papers and packages

Referenced Source or Vendor

1752895889900
RISNER NAUKAM DESIGN GROUP, INC. dba THE BUBBLE
6020 W PIONEER PKWY, STE. 107
Arlington, TX 76013-2803
Amy L. Naukam
Phone: 817.715.0867, Fax:
amy@bethebubble.com

Exterior signage removal & installation and awning removal for Federal Surplus Warehouse in Fort Worth

Services to be performed in accordance to the scope of work.

Price as per attached quote

Description

TFC Contact:
Megan Sim, (512) 364-2345

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
24'x8' sign to be installed on exterior of building. Includes removal and disposal of existing sign.						
NIGP Class: 961	1	each	\$3,456.92	12/15/2020	4/15/2021	\$3,456.92
NIGP Item: 66						
Object Class: 338						
Reimbursement Type: Not Reimbursable						

10'x5' sign to be installed on chain link fence

1 each \$870.78 12/15/2020 4/15/2021 \$870.78

NIGP Class: 961**NIGP Item:** 66**Object Class:** 338**Reimbursement Type:** Not Reimbursable

5'x5' sign to be installed on gate

NIGP Class: 961**NIGP Item:** 66**Object Class:** 338**Reimbursement Type:** Not Reimbursable**Notes:** Prices for all 3 signs to include all applicable fees and permits.

1 each \$520.00 12/15/2020 4/15/2021 \$520.00

Removal of existing awning

NIGP Class: 961**NIGP Item:** 66**Object Class:** 338**Reimbursement Type:** Not Reimbursable**Notes:** Notes to Procurement: Bid out to 4 CMBL HUB vendors on 11/18/20. Only one response. It includes price for installation of new awning, but we are electing to use another vendor to do that portion of the work for a lower cost.

1 each \$800.00 12/15/2020 4/15/2021 \$800.00

Artwork has changed slightly since quotes were solicited. Only change was to the shade of green. Final artwork is attached.

Grand Total \$5,647.70

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Executive
Program	Surplus Property - Federal/State
Phone	5123642345
Org Code	0319 - F S P Fort Worth
Type of Purchase/PCC Code	'Q' Purchases of services when the total amount is between \$5,000.01 - \$25,000.00
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;

- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)